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Economic and Social Council

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Committee for Programme and Coordination
Forty-fourth session
Organizational session, 1 June 2004
Substantive session, 7 June-2 July 2004
Item 2 of the provisional agenda*
Adoption of the agenda and organization of work

Status of documentation

Note by the Secretariat

1. In accordance with paragraph 8 of the annex to Economic and Social Council resolution 2008 (LX), the forty-fourth session of the Committee for Programme and Coordination will be held at Headquarters from 7 June to 2 July 2004.

2. In its resolution 1988/77 on its revitalization, the Council reiterated that the Secretariat should circulate relevant documentation in all working languages six weeks before the opening of sessions of the Council and its subsidiary organs.

3. In its resolutions 53/208, 54/248, 55/222, 56/242 and 57/283 B, the General Assembly: (a) reiterated its request to the Secretary-General to ensure that documentation was available in accordance with the six-week rule for the distribution of documents simultaneously in the six official languages of the General Assembly; (b) reaffirmed its decision that if a report was issued late, the reason for the delay should be indicated when the report was introduced; and (c) also decided that if a report was submitted late to conference services the reasons for the delay should be included in a footnote to the document.

4. In the same resolutions, the General Assembly reiterated its request that the Secretary-General direct all departments to include, where appropriate, the following elements in reports originating in the Secretariat:

(a) A summary;

(b) Consolidated conclusions, recommendations and other proposed actions;

(c) Relevant background information.

* E/AC.51/2004/1.

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5. Also in the same resolutions, the General Assembly reiterated that all documents submitted to legislative organs by the Secretariat and expert bodies for consideration and action should mark conclusions and recommendations in bold print.

6. Accordingly, the documentation for the forty-fourth session of the Committee should be circulated by 26 April 2004; the documents to be issued for the forty-fourth session are listed in the annex to the present note.

Annex

Committee for Programme and Coordination status of preparedness of documentation for the forty-fourth session of the Committee

Agenda item	*Document symbol*	*Title or description*	*Estimated date of submission*	*Actual date of submission*	*Estimated date of issuance*	*Status of issuance*	*Submitting office*
2.	**Adoption of the agenda and organization of work**						
	E/AC.51/2004/1	Note by the Secretariat: annotated provisional agenda	30 March	30 March			DM/CPCS
	E/AC.51/2004/L.1	Note by the Secretariat: status of documentation	30 March	30 March			DM/CPCS
	E/AC.51/2004/L.2	Note by the Secretariat: proposed programme of work	30 March				DM/CPCS
	E/AC.51/2004/L.3	Note by the Secretariat: list of reports of the Joint Inspection Unit	30 March	30 March			DM/CPCS
	E/AC.51/2004/L.4	Note by the Secretariat: current notional costs of documentation nd utilization of interpretation services	30 March				DGACM
3.	**Programme questions**						
	(a) Programme planning						
	A/59/__	Report of the Secretary-General on priority-setting (General Assembly resolution 58/268 on programme planning)	26 March				OPPBA
	Programme performance of the United Nations for the biennium 2002-2003						
	A/59/__	Report of the Secretary-General on the programme performance of the United Nations for the biennium 2002-2003	15 April				OIOS

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(b) Proposed strategic framework for the period 2006-2007							
	A/59/__	Report of the Secretary-General on the proposed strategic framework for the biennium 2006-2007	April-May				OPPBA
(c) Evaluation							
	A/59/__	Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on strengthening the role of evaluation findings in programme design, delivery and policy directives	12 April				OIOS
	E/AC.51/2004/2	Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on further development of topics for a pilot thematic evaluation	16 April				OIOS
	E/AC.51/2004/3	Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the in-depth evaluation of the law of public administration, finance and development	16 March	18 March			OIOS

Agenda item	*Document symbol*	*Title or description*	*Estimated date of submission*	*Actual date of submission*	*Estimated date of issuance*	*Status of issuance*	*Submitting office*
	E/AC.51/2004/4	Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-first session on the in-depth evaluation of sustainable development	11 March	22 March			OIOS
	E/AC.51/2004/5	Note by the Secretary-General transmitting the report of the Office of Internal Oversight Services on the triennial review of the implementation of recommendations made by the Committee for Programme and Coordination at its forty-first session on the in-depth evaluation of the population programme	22 March				OIOS
4.	**Coordination questions**						
	(a) Report of the United Nations System Chief Executives Board for Coordination						
	E/2004/55	Annual overview report of the United Nations System Chief Executives Board for Coordination for 2003	13 May				CEB
	(b) New Partnership for Africa's Development						
	E/AC.51/2004/6	Report of the Secretary-General on the United Nations System Support for the New Partnership for Africa's Development	22 March				OSAA

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5.	**Report(s) of the Joint Inspection Unit**						JIU
6.	**Improving the working methods and procedures of the Committee for Programme and Coordination within the framework of its mandate**						
		No advance documentation required					
7.	**Provisional agenda for the forty-fifth session of the Committee**						
	E/AC.51/2004/L.5	Note by the Secretariat containing the provisional agenda and documentation requirements for the forty-fifth session of the Committee	June				DM/CPCS
8.	**Adoption of the report of the Committee on its forty-fourth session**						
	E/AC.51/2004/L.6 and addenda	Draft report	June				DM/CPCS